

# Buchanan Area Senior Center

Annual Report 2021-22



Here comes the sun! Interior and exterior views of the recently completed Stephens Memorial Sunroom addition to the BASC.

## Annual BASC Board Meeting October 20, 2022

### MISSION STATEMENT

**It is the mission of Buchanan Area Senior Center to promote physical, social and mental well-being.**

Thanks to the generosity of many donors and the taxpayers of Berrien County, we are so pleased to announce the completion of the Russ Stephens Memorial Sunroom at the BASC. This is our first major capital project since constructing the facility in 2010. To celebrate the completion of the Sunroom, we are holding an Open House and Ribbon Cutting on Thursday, November 17<sup>th</sup>, from 4 to 6 p.m. This beautiful addition to our facility turned out even better than we expected, and we encourage you to stop by and see for yourself. We will have a brief presentation and ribbon cutting followed by mixing and mingling with light refreshments. We hope you can join us. RSVPs are encouraged so we can prepare properly. Call us at 269-695-7119 or email [caryn@thebasc.org](mailto:caryn@thebasc.org).

We thank all those who have generously contributed to our Annual Appeal to raise the funds to pay for the addition. We still need to raise more funds, and you can send donations to the BASC, 810 Rynearson Street, Buchanan, MI 49107 or in person at our facility. Any amount is greatly appreciated!

Giving is not just about making a donation,  
it's about making a difference.

~ Kathy Calvin

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**Buchanan Area Senior Center is a community focal point on aging. Area senior adults come together for services, programs and activities that reflect their experiences and skills, respond to their diverse needs and interests, enhance their dignity, support their independence, and encourage their involvement with the community and this center. The center is a non-profit organization dedicated to serving older adults living in Buchanan City, Buchanan Township, Niles Township west of the US31 Bypass, Bertrand Township, and Galien Township east of Cleveland Avenue. Membership is free and most services are provided at no cost. However, contributions are greatly appreciated.**

# Agenda

## Annual Meeting

October 20, 2022 2:00 pm



- Call to Order ..... Jeanne Harris, President
- Pledge of Allegiance ..... Jess Minks, Vice President
- Roll Call ..... Sabine Wheatley, Secretary
- Welcome ..... Jeanne Harris, President
- Board Business ..... Board of Directors

### REPORTS

- President’s ..... Jeanne Harris, President
- Vice President’s ..... Jess Minks, Vice President
- Treasurer’s ..... Terri Sisk, Treasurer
- Secretary’s ..... Sabine Wheatley, Secretary
- Director’s ..... Adam Burck, Executive Director

### NEW BUSINESS

- Election Report ..... Phyllis Davis
- Recognitions ..... Jeanne Harris & Adam Burck
- Comments ..... Board Members
- Public Comments ..... Visitors

Adjournment



Mr. Kelly at the BASC for his Conversations With Friends presentation, recording is on our YouTube channel.

### **OUR HISTORY**

#### **History of Buchanan Area Senior Center**

(Formerly Buchanan Senior Services)

Buchanan Area Senior Center provided services to area seniors from 1979 to 1984, funded by the City of Buchanan, Buchanan Township, and donations. In March of 1982 the building, funded by HUD money, at 131 South Oak Street, was completed and dedicated by the city to be used for senior programming and community activities. Greater Niles-Buchanan Committee on Aging funded services and programs in Buchanan as a satellite program from 1984 to 2002. In October 2002 Buchanan Senior Services became a non-profit group that operated with private donations and Buchanan City support. In 2006 Buchanan Area Senior Center began receiving county millage tax support. In March 2010 we broke ground for the construction of our new building at 810 Rynearson Street in Buchanan. In December 2010 we moved into our new building. The Center continues operating with county millage money, donations, grants, fundraisers, and many wonderful volunteers. Senior Nutrition Services continues to provide the daily nutrition program at the Center.

# The Buchanan Area Senior Center Team

## Staff



**Adam Burck** is the Executive Director of the BASC, and is responsible for the planning, organization and administration of the senior center in accordance with the patrons' needs, government regulations and the policies and procedures adopted and overseen by the Board of Directors. Adam is committed to serving the seniors in support of our mission to promote physical, social and mental well-being.



**Jayme Marrow** is our Office Manager. She also manages our Elder Care Services, facility rentals, center events, and oversees the volunteers. Jayme joined the BASC team in September, 2021



**Diana Smuda** joined the BASC team during the mandated shut down in June 2020. As the Program Coordinator, Diana is the person behind the programs at the center; arranging the speakers, trips and classes; authoring the newsletter and promoting the center.



**Caryn Adler** is the Administrative Assistant and greets the BASC visitors. She is a friendly face and great resource for Seniors needing assistance. She joined the BASC on June 2022, so stop to say hello and get to know her.



**Terry Perkins** is the part-time Staff Assistant. He assists with transportation, commodity distribution, and assists the staff with projects. His genuine care for the seniors shines through in all he does .



BASC patrons enjoying a beautiful stroll on the McCoy Creek Trail during one of our Walking Club outings this summer.

## Board of Directors



Jeanne Harris  
President



Jess Minks  
Vice President



Terri Sisk  
Treasurer



Sabine Wheatley  
Secretary



Josetta Bibbs  
Director



Leona Wonacott  
Director



Monroe LeMay  
Director



Richard Martin  
Director



Deb Hendrix  
Director



Adam Burck  
Executive Director

## HONORING THE BASC VOLUNTEERS

For the 2021-2022 year, we were finally able to have a back-to-normal, plated Annual Volunteer Appreciation Dinner. Joann Dodson organized a delicious chicken dinner with sides and amazing desserts.

We invited and recognized all of our volunteers who selflessly dedicated their time to helping the staff and patrons with all of our events and every day classes.

We gave Special Recognition Awards to our New Volunteer, Matthew Kent, who was our MMAP counselor. Matthew helped our patrons with all their Medicare/Medicaid needs. Our Transportation Drivers, Eleanor Catalano, Pat McBain, Jess Minks, Kay Schadler, Mary Speckine, and Leona Wonacott who all step up and never hesitate to help out when they are called upon. Our CCC Callers, Anne Tews, Karen Pratt, Deb Hendrix and Jeanne Harris who all take time out of their busy days to be sure our patrons are all doing well and know that they are thought of each and every day. We also recognized Charlie Serene and Vergie Wolfe for the time and effort they always give to the Senior Center.

Leona Wonacott and Joan McGuire were recognized for putting in the most volunteer hours. They both spent tireless hours helping with and organizing events, cooking/serving food, and decorating the Senior Center. They both bring such joy and laughter to each and every one of us.

Jeanne Harris, our Board President, was honored with the Volunteer of the Year Award. With Jeanne's community and organizational ties, she has been instrumental with her service of bringing in new patrons to the Senior Center. Jeanne is always 'just a phone call away' and never hesitates to help with any task put in front of her.

Our volunteers are truly valued and we appreciate them more than words can explain. We look forward to recognizing all their efforts each year so they know the Senior Center could not function properly without them.



Beautiful place settings at our annual Volunteer Banquet.



TO GIVE WITHOUT  
ANY REWARD,  
OR ANY NOTICE,  
HAS A SPECIAL  
QUALITY OF ITS OWN.

*Anne Morrow Lindbergh*

## Senior Nutrition Services



Meals are funded in part by Region IV Area Agency on Aging and Senior Nutrition Services.

The BASC has been partnering with SNS for decades, offering meals that fit into most diet plans for our seniors in a five-mile radius of the center. Meals on Wheels delivers hot, cold and frozen meals to our seniors who are homebound, Monday—Friday. We are grateful to be offering meal services to our senior through a wonderful organization.



Kerri Pettie is the SNS Site Manager for the BASC.

Meals on Wheels has eight drivers and Helpers who alternate days delivering meals to our seniors.



# BASC Team

## Community Partners

<i>AARP Tax Services</i>	<i>Central County Senior Center</i>	<i>OutCenter of Southwest Michigan</i>
<i>Always Best Care Services</i>	<i>City of Buchanan</i>	<i>PACE of Southwest Michigan</i>
<i>Benton Harbor Senior Center</i>	<i>Clark Salaried Retirees</i>	<i>Redbud Area Ministries</i>
<i>Berrien Community Foundation</i>	<i>Country Heritage Credit Union</i>	<i>Redbud Hardware</i>
<i>Berrien County Cancer Service</i>	<i>Edgewater Bank</i>	<i>Redbud Insurance Agency</i>
<i>Berrien County Commission</i>	<i>Fernwood</i>	<i>Region IV Area Agency on Aging</i>
<i>Berrien County Health Dept.</i>	<i>Folk's Back Home, Stacey Martin</i>	<i>Right at Home</i>
<i>Berrien County Sheriff Dept.</i>	<i>Gene Wesner Automotive</i>	<i>Rite Aid Pharmacy</i>
<i>Berrien County Veterans Services</i>	<i>Geriatric Connections</i>	<i>River of Life Yoga LLC</i>
<i>Blessed Feet, LLC</i>	<i>Greater Niles Senior Center</i>	<i>River St. Joe Brewing Co.</i>
<i>Brentwood at Niles</i>	<i>Hamilton Grove</i>	<i>River Valley Senior Center</i>
<i>Buchanan American Legion</i>	<i>Harding's Friendly Market</i>	<i>Royal Neighbors of America</i>
<i>Buchanan Art Center</i>	<i>Heritage Point</i>	<i>S.M.C.A.S</i>
<i>Buchanan Chamber of Commerce</i>	<i>Hilltop Café</i>	<i>S.W. MI Comm. Action Agency</i>
<i>Buchanan Chronicle, The</i>	<i>Honor Credit Union</i>	<i>Senior Nutrition Services</i>
<i>Buchanan City Fire Dept.</i>	<i>Humana</i>	<i>Social Security Administration</i>
<i>Buchanan City Police Dept.</i>	<i>Indiana Michigan Power</i>	<i>Spartan/Nash</i>
<i>Buchanan Community Schools</i>	<i>Lehman's Brewery &amp; Farmhouse</i>	<i>Spectrum Health Lakeland</i>
<i>Buchanan Dial-a-Ride/Berrien Bus</i>	<i>Lowery's Meat Market</i>	<i>St. Joe Lincoln Senior Center</i>
<i>Buchanan District Library</i>	<i>Mamasan/Papasan Korean Vets</i>	<i>State Advisory Council on Aging</i>
<i>Buchanan Farmers' Market</i>	<i>Mary Ann Penwell</i>	<i>Township of Buchanan</i>
<i>Buchanan Meadows</i>	<i>Meijer</i>	<i>TRIAD of Berrien County</i>
<i>Buchanan Preservation Society</i>	<i>Melissa Ann Fitness</i>	<i>Union Coffee House &amp; Café</i>
<i>Buchanan Tree Friends</i>	<i>Metea Court Apartments</i>	<i>United Federal Credit Union</i>
<i>Buchanan Township Fire Dept.</i>	<i>Michigan Gateway Community Foundation</i>	<i>United Way of S.W. Michigan</i>
<i>Buckteens</i>	<i>Michigan's Aging &amp; Adult Service Agency</i>	<i>Vite's Greenhouse</i>
<i>Buchanan-Galien Leos</i>	<i>Mill Pond Apartments</i>	<i>West Michigan Hearing Specialists</i>
<i>Buchanan-Galien Lions Club</i>	<i>Niles-Buchanan YMCA</i>	<i>Willows, The</i>
<i>Campus for Creative Aging</i>	<i>North Berrien Senior Center</i>	<i>Woodland Terrace</i>
<i>Cannavista Wellness</i>	<i>ONE Buchanan</i>	
<i>Caring Circle of Lakeland</i>		

# President's Report

Jeanne Harris

This report was being written and without realizing it I gave a sigh and started thinking about and reflecting upon last year's report which was written with the overshadowing thoughts of Covid-19 and how we all had to adjust our lives due to this unforeseen pandemic arrival which not only can be described as overshadowing our lives but it took control of our lives. That being said, it dictated our daily operations at the Buchanan Area Senior Center. However, we did survive. Working together our Executive Director, staff and Board kept our Center opened for our seniors whenever we could. Diana our program coordinator had to become innovative with some of our programs which were before the pandemic the daily norm. We had to adhere to the utmost safety protocols when Terry Perkins our staff assistant and other volunteers were transporting patrons to doctors appointments. So today we can look back on the pandemic with a sigh of relief that it's over as far as controlling our lives and we have seen how pulling together as a team really does work to overcome and defeat obstacles that occur in the day to day running of the Center and making it as safe as possible for our patrons.

I will talk about our audit as this seems to get better each year. I have to give all credit to Adam Burck our Executive Director as he continues to work with the auditor to help us get the good marks every year. His ability to provide the auditor the pertinent information she needs for our organization to show solid financial structure and show we are financially adhering to financial practices that are required for our organization. There was no doubt that we wouldn't pass with flying colors. He gets much credit for this.

The addition of our sunroom has neared completion and this will give us some additional space for our programs and hopefully increase patron participation with additional programs we can perhaps offer. This was a vision the late Russell Stephens one of our former board presidents had, and Adam, our Executive Director, has taken this on and very diligently brought it to completion. He has generated annual appeals and is bringing in donations to help fund this project. It's a beautiful space and I know we will get lots of use from this addition. Adam has also had to take care of some building issues this year. This building is 12 years old so issues did arise which had to be addressed and taken care of. Our parking lot is also showing its age and we will have to decide what we are going to do as some areas cannot wait until we redo the entire lot. We have to think about the safety of our seniors and get those areas taken care of as soon as possible. Overall, we have a great building for our seniors to come to and we must do all that we can to take care of it.

We have a great volunteer Board of Directors who have a passion for our Center and the patrons who come here. We, along with our Executive Director, want to have a safe welcoming environment for everyone. They are not just board members but give their time to volunteer when needed in other areas. Whether it's making pumpkin rolls for our annual fundraiser or working the Farmer's Market or helping out with an event. They interact with our seniors when at the Center which is very important to build those relationships. Our amazing staff diligently works everyday to also create a warm inviting space for our seniors and build relationships as well. Our seniors love coming here and have nothing but praise for Adam and his staff. They really love the open-door policy Adam has created and feel comfortable discussing with him just about anything concerning the Center as well as sometimes a problem they might be having. We lost our office manager Joann Dodson to retirement that was a tough loss to our Center and tough for those of us who considered Joann a friend. As tough as it was, our receptionist Jayme Marrow was able to step right into that position. We then hired Caryn Adler as the new receptionist. We didn't miss a beat we just continued to serve our patrons on a daily basis without them noticing any disruptions. That says a lot for our entire staff. The overall collaboration between our staff and Board continues to make this the "Best of the Best" senior centers in this area. Thank you for all that you do. You are the reason we got this great nomination and honor.

# Vice President's Report

Jess Minks

The 2022 year has been an interesting year for the BASC staff and board in many ways. We have seen the staff bring the availability of programs back to our patrons and to the community as well. We have watched the staff under the leadership of Executive Director Adam Burk work to provide the many seniors the ability to return to the center and enjoy the many functions that are provided for them in a safe and secure place. Once again, the staff has done this in order to provide the information the seniors need for different programs and give them a place to meet with other seniors.

Director Burck is to be commended for the professional manner in which he stepped forward on the Stephens sun room and getting it completed. He has also been working to make the parking lot and sidewalks safe for our seniors to have.

The changes in the staff positions were done in a very professional manner and have proved to be very beneficial for the patrons of the center.

Diana Smuda, Program Director, continues to be a very forward-thinking lady and makes the proper suggestions on the new programs she has brought forward and also works very well with the other staff members to properly bring new and interesting programs forward and keep those in place working for the seniors that use and need them.

Jayme Marrow, Office Manager, this appointment of Jayme Marrow as the office manager has proven to be a very productive decision by the board at the recommendation of Director Burck. Jayme has proven that she has the heart and abilities needed to work for the betterment of the BASC in many ways. She has worked to make changes in different programs and have been a help. She works to make the BASC stay one of the best Senior Centers in the county and the state with the rest of the staff.

Caryn Alder, Administrative Assistant/ Receptionist, Caryn has proven to be an asset to the BASC in many different ways, through her suggestions on different programs and the ability to work with our patrons. She has been accepted by the patrons for always being a good listener for them. Her smile and work efforts are there for all to see.

Terry Perkins, Staff Assistant, Terry continues to be the willing person to step up when needed, be it doing the extra work needed when delivery of commodities, such as putting the commodities in a certain place for a patron or going out of his way to make them smile when he shows their pat some affection by rubbing the head. The smiles you see when thy see Terry is a very pleasant thing and will make you smile. Terry also steps up to help many other ways at the BASC. He continues to report issues he sees when doing the deliveries to the staff. He makes those picking up commodities feel welcome when they arrive, he knows most by first name and always listens to what they have to say.

These are the people that continue to make the BASC a great place for seniors to visit and to know help is here when they come for it. These people make the Center one of the best in Michigan.

# Treasurer's Report

Terri Sisk

With my third year of serving on the BOD.

- We raised \$23,027.51 through our Annual Appeal, 10/1/11 to 8/31/22, which doesn't include the income from Sept. 2022. This is the largest amount we have ever raised through our annual appeal. Last Fiscal Year we raised \$11,798, so this year we doubled our income via the Annual Appeal. We will have the full annual appeal income after the fiscal year closes and all accounts are reconciled.
- We undertook the largest capital project since building our facility in 2010, and invested \$160,900 to convert our covered patio into a 4-season sunroom. We are still raising funds to pay-off this project.
- We invested around \$47,000 in maintaining our existing facility and keeping it in top shape for years to come.
- We have spent over \$27,500 presenting our suite of programs for this past Fiscal Year, including our very popular fitness programs, cards and games, health, educational and informational programs, and special services, including our medical transportation program, Medicare and Medicaid Counseling, and annual tax return preparation.

Without the guidance for our wonderful director Adam and his staff none of this could have been accomplished.

I want to thank all of our patrons for your patience during the construction of the new 4-season sunroom.

<b>FUN FACTS BASC TOTALS</b>	<b>2021-22</b>	<b>2020-21</b>
Total Programs	105	89
Community Partners	90	91
Volunteer Hours Served	1,463	1,072
Total Entrance Sign-Up	12,348	8,712
Total Calls Answered	5,477	5,829
Total SNS Meals Served	2,420	5,841
Total Transportation Patrons	305	306
Total MMAP Patrons	55	56
Total AARP Tax Patrons	143	106
Total CSFP Commodities	557	588
Total TEFAP Commodities	319	240

# Secretary's Report

Sabine Wheatley

## *Report of the Secretary, Sabine Wheatley*

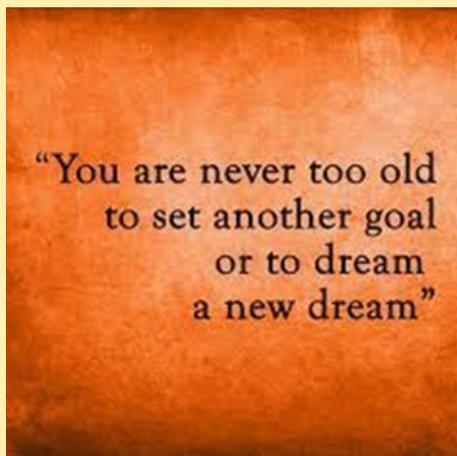
It has been my pleasure to serve the board as your secretary over this last term. We as a team have accomplished so much again. We heard it all from our President and Vice President, so I won't bother you with the details yet again. Some staffing changes have been made and I am confident that this has made the staffing team even stronger. Lots of talent in our office that ensures a smooth-running facility and programming.

For the 21/22 election the following Incumbents have been re-elected: Sabine Wheatley, Monroe Lemay, and Leona Wonacott to a three-year term each.

The Board elected to their Executive Team as follows:

President	Jeanne Harris
Vice President	Jess Minks
Treasurer	Terri Sisk
Secretary	Sabine Wheatley

At this time, I would like to thank my fellow board members for their patience with me and my minutes, the occasional typo, or misspelled word. What can I say, I am human. It has been an absolute pleasure to be part of such a caring board, one that has nothing but the best interest in mind for the patrons of the BASC.



# Executive Director's Report

Adam Burck

It has been an eventful year at the Buchanan Area Senior Center. The vaccinations helped to push the COVID-19 pandemic into the background and our attendance has rebounded to pre-pandemic levels. Thanks to our essential front-line workers (including our staff and volunteers!) for helping to get us to this point. It is wonderful to see everyone's faces again and to be back to a full BASC schedule. In fact, our staff, Board, volunteers and program partners deserve a round of applause for all they do to make the BASC a vital community resource.

As I mentioned, it has indeed been an eventful year at the BASC. We saw the completion of our first facility expansion, the Russ Stephens Memorial Sunroom, providing about 1,000 additional square feet of programming space. The impact of the pandemic gathering limits on our capacity to serve you prompted us to undertake this project, but the idea originated with a former Board member and President, Russell Stephens. We named this new space after Russell, so please take time to appreciate the Stephens Memorial Sunroom. Don't miss the dedication and ribbon-cutting on November 17<sup>th</sup>, 4-6 p.m.

Not only have we refreshed the look of our cherished building with the Sunroom addition, but we have also refreshed our digital presence with an attractive new website and a new logo that represents our beautiful building and the warm embrace people feel in the space. We do so much at the BASC, and I think the new website helps better communicate all of the wonderful programs and services that we provide. Check it out at [www.thebasc.org](http://www.thebasc.org).

We also saw a bit of a change in our staff over the past year, with Joann Dodson deciding to retire. I guess you all made it look so tempting that she took the leap! We miss her as much as you. Joann has been a fixture at the BASC for many years, so she left big shoes to fill in the Office Manager and Elder Care position. Jayme Marrow, whom you met when she came aboard as our receptionist, has done a phenomenal job filling those shoes. We also found a super person to take over the receptionist position. Caryn Adler has worked for years in mission-driven work, so she was a perfect candidate to add to our team at the BASC. Please make sure to welcome Caryn to the team, if you haven't already met her.

In addition to focusing on these many new additions to the BASC, we have also been working hard to keep our existing facilities and grounds in good shape. We started a Tribute Tree program to provide living memorials that would beautify the grounds, and nearly all of the Tribute Trees have been planted in just a couple years. Besides spending nearly 12% of our annual budget on normal maintenance and repairs, this past year we spent over \$20,000 on capital improvements to the plumbing, HVAC and irrigation systems, in order to keep our facility serving you for years to come. This doesn't include the \$161,000 we spend on the Sunroom construction. Plus, this coming year we will face another 6-digit expense, as we will need to resurfacing our parking lot. We are continuing to seek grants and other support for these capital improvements, and we will continue to raise funds from our donors to keep the BASC moving forward. We hope you can help us with your financial support.

The BASC staff and Board love our work and are committed to making the BASC a second home for all of our patrons. Our hearts are full with care and compassion for our patrons. We strive to deliver quality programs and services and to support the needs of our patrons so they may lead full, rich lives and embody our mission to promote physical, social and mental well-being. It's truly a team effort at the BASC, and we have an awesome team. Thank you all!

# Annual Meeting Minutes—October 21, 2021

Sabine Wheatley, Secretary

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Meeting was called to order by Board President at 2:15PM.

Members present: Monroe Lemay, Leona Wonacott, Jeanne Harris, Sabine Wheatley, Richard Martin, Josetta Bibbs, Deb Hendrix and Executive Director Adam Burck.

Member's absent: Jess Minks

Visitors present: Patrons of BASC

**Approval of Agenda:** Motion made by Jeanne Harris to approve the agenda as presented. Motion was second by Josetta Bibbs. Voice Vote showed unanimous approval.

**Approval of Minutes:** Motion made by Jeanne Harris to approve the annual meeting minutes from 2020, motion was second by Josetta Bibbs. Voice Vote showed unanimous approval.

## The following reports were presented

### President: Jeanne Harris

I continue to look forward to the amazing future and direction of the Buchanan Area Senior Center. We have a board of dedicated members who also give their time volunteering, a great executive director, an amazing staff and great volunteers, who have the passion and utmost caring for the welfare of our patrons. There was some interruption in our activities due to Covid-19. Throughout the pandemic, we continued to provide critical services, including medical transportation, meals on wheels, curbside pick-up of congregated meals, Medicare and Medicaid counseling, our compassionated caller club and food commodities. Our executive director worked closely with the Berrien County Health Department keeping himself abreast and informed of regular covid updates.

Once again, we passed our yearly audit and I give credit to Adam Burck. Adam ensures that we practice consistent financial management and does a great job of keeping the board regularly informed of county requirements and our financial position, ensuring we adhere to sound required practices.

There are many great things that happening at the BASC. We are looking forward to the Russell Stephens Memorial Porch. This was a vision that Russ had for a long time to increase our current space, as it was evident that our center was growing, and we needed to somehow ad more space.

We also must acknowledge our many great volunteers. As soon as the center opened, our volunteers where eagerly serving and helping in all areas. We were able to honor our volunteers this year with an outside gathering and a take home dinner and honored a previous director, Alice Hopkins.

### Vice President Jess Minks read by Sabine Wheatley

The board is continually informed of changes at all levels concerning the Covid-19 situation, including the proper adjustments needed to move forward. Daily we are aware of the constant changes and the professional way Adam goes forward with addressing the staff and how we all benefit from their actions as issues arise.

Office Manager, Joann Dodson, continues in her new position to work with staff on a part time basis. Program Director Diana Smuda has proven to be another great asset for the center as she has moved forward with programs, has involved seniors in new and different programs. Administrative Assistant Jayme Marrow has shown that we made a good decision in hiring her. She has adopted quickly to our center and its operations.

## Annual Meeting Minutes—October 21, 2021 (Continued)

### Sabine Wheatley, Secretary

Staff Assistant Terry Perkins continues to be willing and able to step in and help when needed. I have personally seen the kindness he shows to those he meets.

These are the people that make the BASC a great place to visit and know that they are working to keep this one of the best centers in the County and State.

#### **Treasurer Terri Sisk**

With my second year serving on the BOD. It was definitely better than the previous year, but there were still hurdles with Covid-19. Grants, Program Revenue, Memorials and PPP Loan contributed to budget surplus. Reduction in compensation and related costs, and inability to expand capital dollars due to the pandemic issues were the main reasons for a drop in expenses.

Our staff has done a fabulous job considering that at times their job duties were changing daily. I want to thank our patrons for your patience during this past year.

#### **Secretary Sabine Wheatley**

We all can agree, I am sure, that 2020/21 was an unprecedented year. I would like to thank our staff for the amazing way they flipped from the norm to the unknown. The way they sailed our ship through uncharted waters is to be recognized by us all. Josetta Bibbs, Richard Martin and Jess Minks were re-elected.

At this time, I would like to thank my fellow board members for their flexibility over this last year. Not without some minor complications, did we switch to Virtual meetings, gathered quickly when emergency decisions had to be made. We governed as a team, and still accomplished so much during the shutdown. Thank you to everyone I have served with over this last year.

#### **Executive Director Adam Burck**

I want to start by congratulating the Board, staff, volunteers, community partners and all our patrons for earning the distinction as Best of the Best for Senior Services in Michiana.

Although the pandemic interrupted our regular programs and operations, it did lead us to some new programming ideas. Michigan Gateway Foundation awarded a grant to help our tablet lending program. We placed flags in the front yards of our local veterans as we could not hold our banquet. We announced that we are working on creating the Russell Stephens enclosed patio.

When we couldn't provide activities inside, we help exercise classes in the garage with the doors open and social distancing in mind. We held three sets of COVID-19 vaccination clinics that vaccinated nearly 1000 seniors.

While we did adjust our programs and services to pandemic realities, we are very glad that the general pandemic trend allowed us to resume activities without masks. We invite you to share ideas to continue advancing the BASC mission to promote physical, social and mental well-being, and keeping us the Best of the Best.

# Annual Meeting Minutes—October 21, 2021 (Continued)

Sabine Wheatley, Secretary

## NEW BUSINESS

Election Report was given by Phyllis Davis. For the 21/22 election the following Incumbent Sabine Wheatley, Monroe Lemay and Leona Wonacott were re-elected to a three-year term.

Public Comments: Adam read a message from Program Director Diana Smuda thanking the board and patrons for being the best of the best. We received an update on new programs and community volunteer opportunities.

Patron S. likes coming to BASC where she has made many friends, has lunch and enjoys many of the activities.

Richard Martin informed us that the Tribute trees will be coming, and the city will help in dig the holes.

Patron K is impressed with how many patrons come to the BASC. Thankful we stayed open where so many could enjoy the center.

Meeting adjourned at 2:52 PM and Refreshments were served after.



Fall Craft Class shows off the fabric pumpkins they made in class.



Annual Senior Picnic Photo Booth fun!



Our weekly Quilting & Sewing class enjoying their crafts and each others' friendly company



A couple of the patrons display their projects from our popular suncatcher class.

# 2021-22 SERVICES AND PROGRAMS

## HEALTH SERVICES

- Blood Pressure
- Chair Fitness
- Chair Yoga
- Covid-19 Vaccination Clinic
- Fitness Equipment Orientation
- Fitness & Workout Room
- Eye Glass Repair
- Fasting Blood Sugar
- Flu Shot Clinic
- Foot Clinic
- Hearing Aid Check
- Line Dancing
- Osteo Fit with Missy
- Powerbeats Drumming
- Tai Chi for Balance
- Virtual Fitness Programs
- Fitness Instructor Seminar
- Qigong—DVD
- Training with Missy
- Walk Days (6)
- Zumba

## SPECIAL SERVICES

- AARP Taxes
- BASC Library
- Blood Drive
- BASC Garden Club
- Compassionate Callers Club
- Computer/Tablet Lending Program (GrandPad)
- CSFP Commodities
- Dial-a-Ride
- Form Assistance
- Home Heating Credit
- Homestead Property Credit
- Loan Closet
- Meals On Wheels
- MMAP
- Notary
- ONE Buchanan
- Pill Drop Off
- Senior Nutrition
- Shredding Event
- TEFAP Commodities
- Transportation
- Veterans' Assistance

## SOCIAL ACTIVITIES

- Birthday Bingo
- Book Club
- Coffee Chat/Brunch Social
- Cribbage
- Euchre
- Hand & Foot Cards
- Ice Cream Social
- Jigsaw Puzzles
- Lunch Bunch Club
- Mah Jongg
- Movie Matinees
- Pinochle
- Root Beer Floats
- Baby Picture Reveal
- Ballroom Dancing
- Game Day
- Game Day—Thanksgiving
- Golden Girls Scarecrow Photo Shoot
- LBGTQ Mixer
- People Inspiring People
- Socializing/Visiting

## ARTS & CRAFTS

- Quilting & Sewing
- Fiber Friends
- Fabulous Fabric Pumpkin
- May Day Umbrellas
- Make a Scarecrow
- Snowman Painting with Lighted Stars
- Spring Basket
- Suncatcher



## 2021-22 SERVICES AND PROGRAMS (Continued)

### SPECIAL EVENTS

- Annual Senior Picnic
- Volunteer Appreciation & Award Dinner
- Memorial Day Parade
- Veteran's Pinning Ceremony
- Volunteer Appreciation & Award Dinner

### FUNDRAISERS

- Annual Appeal Donations
- Bakeless Bake Sale
- Building Use Rental
- Dollar Club
- Farmers' Market Bake Sale x 3
- Harding's Friendly Markets Community Rewards
- Memorial Tree
- Program Donations
- Pumpkin Roll Sales
- Spartan/Our Family UPC Collections
- Chili Dinner/Baked Potato
- Bazaar Luncheon
- Bazaar Table Rental
- Bazaar Door Prizes

### TRIPS

- Berrien Springs History Center
- Dowagiac History Museum
- Eden Springs Park
- Fort St. Joseph Dig and Museum
- Heritage Museum & Culture Center
- It's a Wonderful Life Play
- Jailhouse Frocks
- Museum of Natural History
- Progress Lunch
- Quilt Show
- Yoga Joint

### EDUCATIONAL & INFORMATIVE SERVICES

- Adult Protective Services
- Aging Mastery
- Advance Care Planning
- Buchanan High School Centennial
- Biggest Little Baseball Museum
- CarFit
- Clark Credit Corporation History
- Cyber Seniors
- Feeling the Blues and Blahs Feelings
- Fraud Prevention Class w/UFCU
- Funeral Seminar
- House of David Film
- I & M Power Discount
- Recruiting for Clark
- Red Cross Ready
- Rightsizing Your Life
- Safety Talk
- Scams—What to now
- Stroke Education
- Veteran Outreach
- Voters Education





Photos captions (clockwise from top left):

- Construction starts on the sunroom!
- Patrons showing off their sun catchers
- Our volunteers made 200 mittens for Buchanan school children!
- Fun during a field trip to the Studebaker Museum in South Bend.
- Another fun arts and craft activity making springtime umbrellas!

